



**CHANGE OF ADDRESS REQUEST**

**Within Gwinnett County:**

Customers who currently have vehicles registered in Gwinnett County and are moving to a new address within Gwinnett County can change their address via fax, mail, telephone or walk-in.

Please complete the bottom portion of this form when requesting a change of address by fax or mail. Proof of residency is not required.

**From another Georgia County:**

Customers moving into Gwinnett County from another Georgia county **must** provide:

- A valid Georgia driver's license or Georgia identification card with the current Gwinnett County address
- Or**
- A valid Georgia driver's license or Georgia identification card with the owner's former Georgia address **and** one of the following documents, dated within one year, with the owner's name and current Gwinnett County address:
  - Utility bill
  - Lease/rental agreement
  - Bank statement
  - Closing papers
  - Voter registration card

Please complete the bottom portion of this form and provide a copy of your Georgia driver's license and proof of residency documentation when requesting a change of address by fax or mail.

Please list all vehicles that should be registered to the new Gwinnett County address.

**Current License Plate (tag) Number(s):**

**Vehicle Make and Model:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I certify the above to be true and correct.

\_\_\_\_\_  
**Vehicle Owner's Signature and Date**

\_\_\_\_\_  
**Daytime Phone Number**

Please submit the above documents by mail to:  
Gwinnett County Tax Commissioner's Office  
P.O. Box 829  
Lawrenceville, GA 30046

Or by fax to **678-377-4330**